

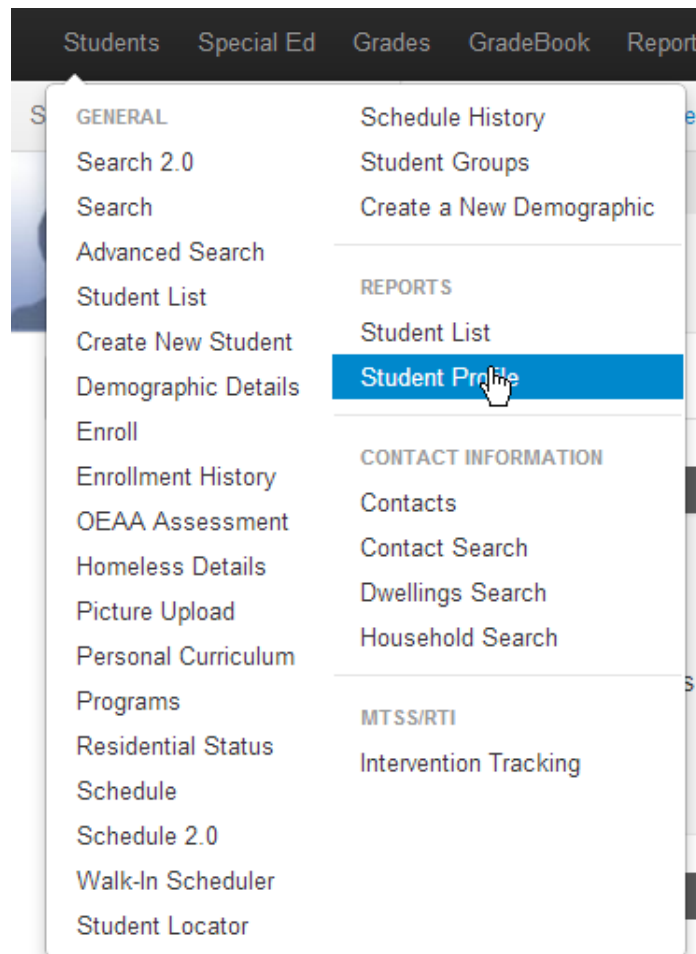
Illuminate Student Profile Custom Report Widget

Learn to use the Illuminate Custom Report widget in the Student Profile

About the Student Profile

Illuminate's student profile provides an overview of data for an individual student. The Student Profile reports information using widgets, similar to the dashboard, and this allows you to customize the data shown on the student profile. There are many pre-made widgets to display attendance, schedules, state assessment results, etc. Unfortunately, there are no pre-made widgets to display AIMSweb data at this time (April, 2014). However, Illuminate has developed a Custom Report widget to report any data in a custom report for an individual student. We will use this widget to add AIMSweb literacy and MEAP scores to the student profile. (note: the custom report to show this information has to be available prior to following the steps in this lesson.)

Access the Student Profile



Go to the student profile. One way to do this is to use the Students menu, and select Reports>Student Profile

Add the Custom Report widget

The screenshot shows the 'Student Profile' page with the 'Add Widgets' menu open. The menu items are: Assessment Standard Progress, Assessments, Attendance, Contact Information, Custom Report (highlighted), Enrollment History, Gradebook, Grades to Date, Language, Portal View, Programs, Schedule, State Assessment - Question Groups, and Transportation Information. Below the menu, there is a 'Download' button. The main content area shows student demographic details: Birth Date: 02-08-2002, Gender: Female, Race 1: White, Primary Language: English, Language Fluency, Special Ed.: Yes, and SSID. Below this is a 'State Assessment' section with checkboxes for MEAP, ELP, 2013-2014, and Transportation Information, and a table for 'MEAP - Michigan Educational Assessment Program'.

Year	Test	Proficiency	Scaled Score	State Average +/-
MEAP - Michigan Educational Assessment Program				
2013-14	Grade 5 Reading	4 - Not Proficient	496	-43
2012-13	Grade 4 Reading	3 - Partially Proficient	402	
2011-12	Grade 3 Reading	4 - Not Proficient	292	

You can add the Custom Report widget by selecting it from the list under Add Widgets. NOTE: It is possible to have more than one instance of the Custom Report widget, and each instance can show different report data.

When you add a widget to the Student Profile, it appears at the bottom of the screen; you may need to scroll down to see it. You can move, rename and collapse widgets on the Student Profile in the same manner that you can on the Dashboard.

Select a custom report to display within the widget

The screenshot shows the 'State Assessment - Overview' page. At the top, there are checkboxes for 'MEAP', 'ELPA', and 'MME', and a 'Download' button. Below this, there are checkboxes for the years '2013 - 2014', '2012 - 2013', '2011 - 2012', and '2010 - 2011', and checkboxes for 'Math', 'Reading', 'Writing', and 'Science'. A table displays assessment data with columns for 'Year', 'Test', 'Pr', and 'State Average +/-'. The 'Custom Report' section has a dropdown menu set to '2 Columns'. A 'List of Reports' dropdown menu is open, showing a search bar and a list of reports including '2011-2012 ACT Plan Scores', '2011-2012 Gr 8 Explore Results', '2011-2012 R-CBM Special Ed data verification report', '2012-13 MEAP/MME Btm30 Math', '2012-13 MEAP/MME Btm30 Reading', and '2012-13 MEAP/MME Btm30 Science'. A 'Download' button is visible at the bottom right of the dropdown menu.

The Custom Report widget has two controls, one to determine the number of columns to display, and a second to select a specific custom report. Click on the List of Reports control, and locate the report you wish to use. In this example, we have already created a new report titled "2013-2014 AIMSweb-MEAP Literacy Student Profile report" which we will use.

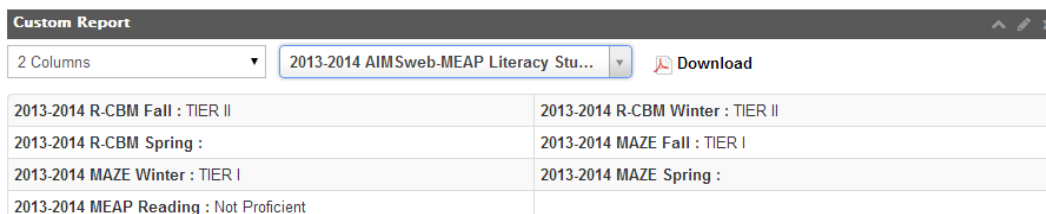
Using the search function to more easily find a specific report

This screenshot shows a close-up of the 'List of Reports' dropdown menu. The search bar contains the text 'profile'. The dropdown list is filtered to show reports containing the word 'profile'. The first item, '2013-2014 AIMSweb-MEAP Literacy Student Profile report', is highlighted with a mouse cursor. Other items in the list include '2013-2014 AIMSweb-MEAP Literacy Student Profile report - Stockbridge', '2013-2014 AIMSweb-MEAP Math Student Profile report', and 'Class of 2014 Profile'. The 'List of Reports' label is visible at the bottom of the dropdown menu.

While you can scroll through the list of reports to find the report you wish to use, sometimes it is easier to type a few words into the search box and have Illuminate filter the list for you. Since we know the name of the report, we can type the word "profile" into the search box to filter the list to

show only those reports with the word "profile" in the title.

Select the report you wish to use by clicking on the name

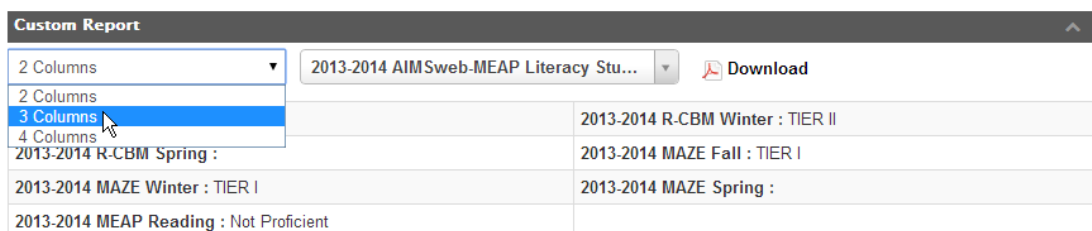


The screenshot shows a 'Custom Report' window with a title bar containing a maximize icon, a pencil icon, and a close icon. Below the title bar, there is a dropdown menu set to '2 Columns', a search box containing '2013-2014 AIMSweb-MEAP Literacy Stu...', and a 'Download' button with a red arrow icon. The main content area is a table with two columns and four rows of data.

2013-2014 R-CBM Fall : TIER II	2013-2014 R-CBM Winter : TIER II
2013-2014 R-CBM Spring :	2013-2014 MAZE Fall : TIER I
2013-2014 MAZE Winter : TIER I	2013-2014 MAZE Spring :
2013-2014 MEAP Reading : Not Proficient	

Once you locate the report you wish to use, click on the name of the report and the data for the student will appear in the widget.

Customize the layout, if desired

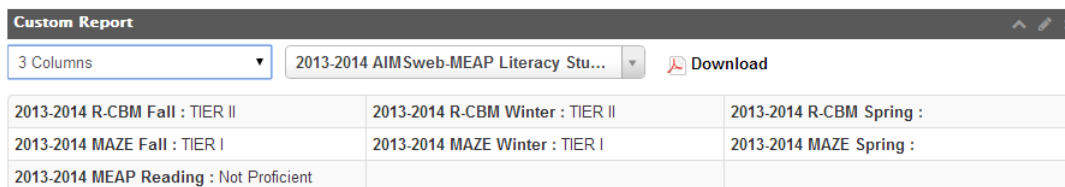


The screenshot shows the 'Custom Report' window with the '2 Columns' dropdown menu open. The menu options are '2 Columns', '3 Columns', and '4 Columns'. A mouse cursor is pointing at '3 Columns'. The table content is partially visible, showing the same data as the previous screenshot.

2013-2014 R-CBM Winter : TIER II
2013-2014 MAZE Fall : TIER I
2013-2014 MAZE Spring :
2013-2014 MEAP Reading : Not Proficient

This particular report will be easier to view if the data were in three columns rather than two. Change the number of columns by using the column control in the widget.

Admire the finished report in the widget



The screenshot shows the 'Custom Report' window with the '3 Columns' dropdown menu selected. The table content is now displayed in three columns.

2013-2014 R-CBM Fall : TIER II	2013-2014 R-CBM Winter : TIER II	2013-2014 R-CBM Spring :
2013-2014 MAZE Fall : TIER I	2013-2014 MAZE Winter : TIER I	2013-2014 MAZE Spring :
2013-2014 MEAP Reading : Not Proficient		

Once you adjust the number of columns, the contents will adjust to the new setting. The number of columns you select will vary depending upon a number of factors: the number of fields in the report, the order of fields in the report, etc. Many custom reports include basic demographic information such as student name and current grade. That information is not necessary in a report designed specifically for the student profile, because that information is already visible in the demographic widget locked at the top of the student profile.

For more information...

Illuminate's help documentation has more information about the widgets and the Student Profile. Please see the [Illuminate documentation](#) on Student Profiles.